**Application deadline: 5:00 PM on Friday, September 4, 2015**

**All applications must be submitted via email to** [**managing@queerculturalcenter.org**](mailto:managing@queerculturalcenter.org)**.**

The Queer Cultural Center (QCC) will provide approx. 20 grants ranging from $500 to $1,500 to support innovative projects in any artistic medium that build LGBTQ community through the arts. Grants will support projects taking place during the 2016 National Queer Arts Festival (NQAF) or those taking place throughout the year.

**2016 NQAF** applications should reflect the theme **HORIZON/S** – Origins & Destinations/Intended & Unintended Trajectories. Sometimes as queer artists and activists, we cannot tell where we have been until we have arrived somewhere else and look behind us to see where the turnings and choices have brought us. We are asking artists to look to their own (and/or their communities’) horizons, those turnings and choices; to explore their origins, their still unseen possible destinations; what they wouldn’t have changed and what they would’ve; choices they made that led to revelation, joy or pain and ask, would they make those choices again to arrive where they have now? Bring us into your horizon – its origins & destinations – and show us the paths it took to get there and what you hope will be there.

There is no content requirement for projects taking place throughout the year – but first time applicants to the Creating Queer Community program must complete a project through NQAF before applying for year-round programs.

**Eligibility**

The following application is for use by invited attendees of the 2015 Creating Queer Community artistic planning and grantwriting workshops as well as individuals and projects that have previously been commissioned by QCC to create programs for the National Queer Arts Festival or the Healthy Community program. If you have previously received 3 grants to participate in either of these programs, your current artistic project is ineligible. If you are, however, proposing a new project, please contact QCC’s General Manager Kevin Seaman at [managing@queerculturalcenter.org](mailto:managing@queerculturalcenter.org) to assess your eligibility.

**Timeline**

Complete and finalized applications must be submitted via email to the QCC’s General Manager Kevin Seaman at [managing@queerculturalcenter.org](mailto:managing@queerculturalcenter.org)by 5:00 PM on Friday, September 4, 2015. Applicants will be notified of application decisions via email by Friday, September 11, 2015.

**Artist Agreement**

By submitting your proposal to the Queer Cultural Center, you agree to partake in the online community of commissioned artists for the 2016 National Queer Arts Festival. You are also required to attend workshops to develop your fundraising plan (tent. 9/19/15) and marketing and publicity plan (tent. 2/6/16) as well as a meeting with the Artistic Director to address artistic planning and production (throughout October and November). Additional workshops are highly encouraged but not required.

**Application Checklist:**

* **Completed application form, including**
  + **Contact information**
  + **Project Narrative**
  + **Artist(s) CV or bio**
  + **Project Budget**
  + **Artistic work sample link(s) and description**

**Contact Information:**

**Name of Event:**

**Name of Applicant or Project/Organization:**

**Contact Person (if different than applicant):**

**Address:**

**City, State, Zip**:      

**Phone:**       **Email:**

**Website:**

**Collaborator(s) (if applicable):**

**Collaborator(s) email (if applicable):**

I am applying to participate in:

2016 National Queer Arts Festival (June 2016)  Non-June Event (Fall 2015 – Summer 2016)

**Project Narrative (3 page maximum, 12-point font):**

Please respond to the following:

1. **Project Summary:** Please use the following template to construct your summary: “This proposal requests $(AMOUNT) to support (TITLE), a (TYPE OF EVENT i.e., performance piece, literary reading, exhibition, etc.) that will explore (TOPIC) and will attract an estimated audience of (ESTIMATED #). Awarded funds will be used to underwrite the project’s (FUND USE i.e., production expenses, artists fees, etc.).”
2. **Topic:** How does your project explore *HORIZON/S* or address a community wellness issue?
3. **Creative Process:** Describe how your project will be created, developed, and produced/exhibited; please provide a timeline.
4. **Target Audience:** Who are they? How will you attract them to your event?
5. **Leadership:** What experience do you have in completing similar projects? Who will be involved in the work’s creation and production/exhibition?

**Artist(s) bio (1 page maximum, 12-point font):**

Please tell us more about your past experience including performance/exhibition history, awards or commissions and what motivates you to create work. If this is a collaboration, please tell us about all involved artists (collaborative projects 2 page maximum, 12 point font).

**Project Budget:**

Fill out the following Income and Expense forms as best fits your project. Descriptions are meant to help you form your budget and should be replaced with your budget notes for submission.

|  |  |  |
| --- | --- | --- |
| **Income** |  |  |
| **Category** | **Amount** | **Description** |
| Amount requested from QCC: | $0 | *How much are you asking for?* |
| Individual contributions: | $0 | *Are you raising funds from individuals (including online campaigns)?* |
| Government grants: | $0 | *Have you received or requested funds from SFAC, City of Oakland, CA Arts Council, etc.?* |
| Foundation/nonprofit grants: | $0 | *Have you received or requested funds from a foundation or nonprofit organization?* |
| Corporate grants: | $0 | *Have you received or requested funds from a corporation?* |
| Ticket sales: | $0 | *How much will you earn from ticket sales?* |
| Concessions: | $0 | *How much will you earn from concessions?* |
| Other: | $0 | *(Please specify):* |
|  | $0 | **TOTAL** |
| **Expense** |  |  |
| **Category** | **Amount** | **Description** |
| Artist(s) fees | $0 | *How much are you paying the artist(s)?* |
| Technical fees | $0 | *How much are you paying the technical production staff?* |
| Venue rental | $0 | *How much does it cost to occupy the venue? Be sure to include preparation time like hanging or tech rehearsals* |
| Equipment rental | $0 | *Are you renting any equipment?* |
| Reception expenses | $0 | *Will your exhibition/performance have an opening reception?* |
| Artistic supplies | $0 | *What items will you need to complete your event? This can include costumes, props, paint, or other artistic supplies.* |
| Concessions | $0 | *How much will you spend on concessions?* |
| Publicity and marketing | $0 | *How much will you spend on publicity and marketing?* |
| Website expenses | $0 | *How much will you spend on website expenses?* |
|  | $0 | **TOTAL** |

**Artistic work sample(s) and description:**

Please submit an artistic work sample relevant to your proposal. Submitted work should reflect the work discussed in your proposal and be of the highest quality possible. Visual artists may submit up to 10 images; time-based artists (performers, dancers, musicians, video artists, etc.) may submit up to 5 minutes; literary artists may submit up to 5 pages. If you are a multidisciplinary artist, you may submit a combination of different kinds of samples not exceed the maximum (i.e., 5 images and 2.5 minutes of video OR 2 images, 2 minutes of video and 2 pages)

You may provide an online work sample by writing one or more links to the work below; or you may submit the work sample as an attachment in your submission email. Please use the following format for all samples (feel free to copy and paste for additional samples).

**Work Sample #1**

URL Link:

Name of Work:

Artists Involved:

Artistic Medium

Year Work Created:

Navigation Notes:

Description of Work:

**Work Sample #2**

URL Link:

Name of Work:

Artists Involved:

Artistic Medium

Year Work Created:

Navigation Notes:

Description of Work: